



## **GENERAL DATA PROTECTION REGULATIONS (GDPR) 25<sup>TH</sup> MAY 2018**

As a customer of Utilities Direct Ltd, you will have provided certain Company details which fall under the new GDPR legislation. This law replaces the Data Protection Act 1998.

Here at Utilities Direct Ltd. We take your privacy seriously and will only use your personal information to administer your account and to provide the services you have requested from us.

### **What we do with this information**

Your Company information is stored securely, both electronically and through paper filing systems. As a Company, we can demonstrate that we have procedures in place to ensure your data is not shared with third parties and that it is only used to legitimate business purposes.

### **What about payment information**

As a customer you may have provided us with your Company payment details. These are kept within our online banking facilities and accounts package, which are protected through a multi-layer of password security.

Utilities Direct Ltd will not share your Company details with third parties. They are required for the sole use of a business relationship between our respective Companies.

Should you wish for your data to be deleted, please contact us in writing, either by email at [compliance@udltd.co.uk](mailto:compliance@udltd.co.uk) or by writing to our trading address

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